

DEER PARK ELEMENTARY SCHOOL

IMPORTANT INFORMATION

Principal – Shirley Porebski
Assistant Principal – Eric Findley
Registrar/Records – Alison Pennington
Principal's Secretary – Maritza Lind
Secretary – Charo McCraney
Media Secretary – Lisa Held
Health Assistant – Jinky Geonzon
Food Service Manager – Denise Giordano

Main Office: 813-854-6031; fax 854-6041
Transportation Office Area 2: 813-631-4052

Vision Statement

Deer Park Elementary will be the top performing school in Hillsborough County.

Mission Statement

Deer Park Elementary will maximize student potential and provide students with the knowledge, skills, and character necessary for success in the 21st century.

School Hours:

Students: Monday 8:00 a.m. – 1:15p.m. Tuesday - Friday 8:00a.m. – 2:15p.m.
Teachers: Monday – Friday 7:25 a.m. – 3:25p.m.
Office: Monday – Friday 7:00a.m. – 4:00p.m.

Arrival

Car riders and walkers should arrive at school between 7:30a.m. and 7:50a.m. Breakfast is served daily, free of charge between 7:30a.m. and 7:50a.m. Due to the lack of appropriate supervision prior to 7:30a.m., children are not permitted to be on campus unless they are enrolled in the "Early Ranger" before school child care program. The student pickup/drop-off area for car riders is located in the car loop by the cafeteria, accessed via the second driveway off of Citrus Park Drive. The first drive way is reserved for bus traffic only.

Dismissal

Students will be dismissed at 2:15p.m. Tuesday - Friday (1:15p.m. on Mondays). Car riders are to be picked up by the cafeteria via the second driveway entrance. Remain in your car and your child will load as you stop in the designated pick up point. For security reasons, please hang the sign on the rear view mirror of your vehicle. **Your child's safety is of the utmost importance; therefore, please do not park and walk your child to your car. To facilitate a safe and smooth traffic pattern, parents are asked to remain in your cars and drive through to the pick up point.**

Release of Students

If students are being picked up before dismissal, all children must be signed out through the main office, **NO LATER THAN 1:40p.m. (12:40p.m. on Mondays)**. Children will only be released to parents, guardians, or other individuals listed on the Emergency Card. Photo identification is required. Phone authorization for release of a child will not be accepted. **Teachers are not permitted to release students from the classroom.**

Important Note: If you have any custody concerns, please provide the school with the original certified custody papers. By law, birth parents share equal custody and access to their children's records, unless we have a court order on file that states differently. Also, do not list the non-custodial parent on the emergency card unless that person is allowed to pick up the child from school.

We care very much for the safety of our students and appreciate your cooperation.

Administration of Medication

When a student requires prescribed medication during school hours, the parent should make prior arrangements with the school office. Authorized school personnel will assist students in the administration of prescriptions when the following conditions have been met:

- Only prescription medication will be administered at school. Over the counter or sample medication must be accompanied by orders from the physician.
- A separate supply of medication must be kept at school. Medication will not be transported between home and school on a daily or weekly basis.
- The label must indicate the student's name, name of medication, physician's name, dosage, and time to medicate.
- If the medication requires equipment for administration (cup, spoon, etc.), the parent is responsible for supplying the items.
- Parents must deliver the medication to the school office in the container it was purchased. At no time should children transport medication of any kind.
- Parent Authorization Forms must be completed in order for the student to take the medication.
- When medication is discontinued or at the end of the school year, medication not taken home by a responsible adult will be destroyed.
- A record will be kept of all students receiving medication at school.

School Visits

Visitors are always welcome at Deer Park Elementary School; however, for the safety of the students, all parents and other visitors **must sign in at** the school office and **present a picture ID**. Parents wishing to have lunch with their child must also sign in as a visitor. Conferences or lengthy conversations with teachers should be arranged in advanced **before or after school** so that **teachers and classes are not interrupted during their work**. The teacher time belongs entirely to the children during the child's school day.

Telephones

The school phones are business phones and students will only be permitted to use them in case of emergency. **ONLY URGENT MESSAGES WILL BE DELIVERED TO STUDENTS DURING THE SCHOOL DAY**. Children are permitted to carry cell phones, but they must be turned off during the instructional day and placed in their backpack. Cell phones that are out during the instructional day will be confiscated until it is retrieved by a parent.

Parent Parking

Parent parking is located by the cafeteria or the visitor parking lot which is located in front of the administration office. Visitor/parent parking in front of the administration office is permitted only between 8:00a.m. and 1:40p.m. (12:40p.m. on Monday). Please **do not** park in the spots that are marked **RESERVED** or along the main drive as it will block the school buses entering and leaving the school.

Dress Code

In accordance with parent preferences, Deer Park Elementary students will adhere to a mandatory uniform policy. Students will be required to wear a hunter green, gold, or white collared shirt, t-shirt, or blouse (with or without school logo) and navy blue or khaki shorts (no athletic shorts), pants, skirts, or jumpers. It is our desire to provide a learning environment that is appropriate and non-disruptive to all students. This policy will be strictly enforced. An opt-out policy exists upon prior conference with the principal.

Birthdays

Children's birthdays will be recognized weekly on the Morning Show. In order to protect the instructional day, store-bought cupcakes, cookies, etc. will not be shared among classmates during class time, but may be distributed to their classmates in the cafeteria during their lunch period.